

Career Education Course Outline

2008 -2009

Teacher: Mr. Kopitzke

Textbooks: Succeeding in the World of Work (2006 ed) Isbn 0078676266
Work Book- Student Activity workbook Succeeding in the World of Work
(0078676282)

Objectives: The Career Education course is designed to help students explore ideas, develop skills and competencies that will help them succeed in their chosen careers.

Attendance: Daily attendance is mandatory.

Seating: Seating is assigned.

Homework: Homework is assigned daily and is due at the beginning of class. Late papers are not accepted.

Tests: Tests are given at the end of each chapter and will be based on the individual chapter plus classroom discussion.

Bulletin Board: Students will work in pairs designing a bulletin board in the career ed room about a chosen career. The requirements are found in this student packet.

Guest Speakers: Each student will be responsible (100 points) to invite a guest speaker to talk to the class about their individual career. The sign up sheet will be passed around the class during the first week of school. When you can confirm a date, sign the person's name plus their career on the sign-up sheet. Try not to duplicate a career that has already been presented.

Term paper: Students will be required to write a Career Ed term paper(250 points) according to criteria in this student handout.

Final test: Students will take a final test, based on the book, during final test week.

PowerPoint: A PowerPoint presentation of your career may be presented to the class.